I/We submit the Classified Staff Council Team Award (CSCTA) nomination form in recognition of classified employees who work as a team and whose collective efforts benefit students, units, departments, areas, and the university community. The nominated team must be a group of two or more permanent part-time and/or full-time classified employees who work together as a team. One to three letters of support are required when this form is submitted.

Nominees and recipients of the CSCTA will be recognized at the annual Classified Staff Awards Ceremony, which will be held Wednesday, May 17, 2017 at 11:00 a.m. in 101 Olscamp Hall.

NOMINATED TEAM ____________________________________________

NAMES and ID NUMBERS OF ALL INDIVIDUALS ON THE NOMINATED TEAM _________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

NOMINATED TEAM’S UNIVERSITY AREA ________________________________

NOMINATOR _______________________________________________________

OFFICE ____________________________________________________________

OFFICE PHONE _________________________ E-MAIL _________________________

SIGNATURE ____________________________ DATE _________________________

Please address the following questions:

1. What unique service opportunity or project has this team done in the 2016 calendar year that has made a positive difference in the BGSU community?
2. In the “above and beyond” category, describe one or more service opportunities or projects that they did in the 2016 calendar year to benefit BGSU students.

3. Who outside of your specific area has noticed the change, and what were their comments?
4. How has this team made any significant contribution to the campus in 2016 for:

   (pick two or more of the following and describe)

   a. Changing Student Expectations and Campus Culture
   b. Student Retention
   c. Student Graduation
   d. Cost Savings
   e. Change in policies or procedures to benefit students
   f. Contributed positive suggestions to better BG’s brand against our competition
   g. Improved efficiencies

The deadline to submit nomination forms and letters of support is **Monday, April 17, 2017, at 5:00 p.m.** and can be submitted to Jen Moore, CSCTA Chair, Grad & Exec Programs in Business, 371 Business Administration Building, or by e-mailing them to Jen at jenmoor@bgsu.edu.