# Present: Lisa Bowen, Deborah Carden, Terry Carver, Karyn Dutridge, Yolanda Flores, Janet Garber (Chair Elect), Linda Hamman (Secretary), Gail Houtz, Mark Henning, Deb Lowery (Chair), Faith Olson (Treasurer), Teresa Mayo, Karen Schwab

**Excused: Tamara Corpe, Kathy Dean, Roger Heminger, Tina Martini, Jen Moore**

**Unexcused: Norma Lybarger, Adriann Staron**

**Photos of CSC members present were taken and a tour of Firelands campus was given.**

**Meeting was called to order at 10:00 a.m.**

**Secretary Report (Approval of Minutes)**

* F. Olson made the motion to approve the minutes from April and June; seconded by J. Garber. Minutes were approved.

**Welcome to Firelands (Firelands Dean Bill Balzer)**

* Firelands Dean, Dr. William Balzer welcomed CSS.
* Dean Balzer stated that there are 15 associate degree programs and 9 bachelor degree programs at Firelands.
* Firelands also has 3 plus on degree programs where a student completes three years at Firelands and then one year at the main campus.
* Firelands initiated the Firelands Pathway Project this year.
* Firelands is working on the Allied Health & Sciences Capital project. This entails extensive renovation and expansion for the Allied Health program.
* Firelands will celebrate their 50th Anniversary on 11/20/15.

**Treasurer Report (F. Olson)**

* The total expenses for CSC in fiscal year 2014 were $12,470.96 (personnel and operating). The operating load for 2015 is $4,736. The projected carry forward for 2015 is $3,336, thus the total operating load and carry forward for fiscal year 2015 is $8,072. The report for the Foundation Accounts is always a month behind. There is $92,830.62 balance in the endowed side of the fund and $2,890.25 in the spendable for a total of $95,720.87. T. Carver motioned to approve the projected expenses for 2015; seconded by L. Bowen; motion carried.

**New Business**

CSC self-nominations

* Belynda Hummel – part-time
* K. Schwab motioned to accept the self-nomination to CSC; Y. Flores seconded; motion carried. Belynda has been appointed until the next scheduled election.

Appointments to committees

* The list of committee appointments was passed around at the meeting. CSC members were reminded that they should serve on at least one committee.

Administrative Staff Council – (No report was given at the meeting)

* Chair is Emily Monago.

New Fee Waiver Policy

* New fee waiver policy has been approved and just needs to be written. B. Ferguson is working on this. The new policy will not be effective until B. Ferguson completes re-writing the policy.

Spirt of BG and Team Award Committee

* T. Carver is stepping away from the Chair position and Debra Carden is going to be Chair.

BGLI

* Last year’s classified BGLI group had 18 participants, who recommend to all that they consider the BGLI in two years when it is offered again to Classified Staff members. The 2014-15 cohort will be for Administrative staff.

Emergency Closing Policy

* The committee will meet on Monday.

BOT Meeting

* 1% salary increase.
* Imposed maximum for Classified Staff.
* Career Pathways – goal is June 2016.

AROC Committee Updates

* J. Garber discussed a survey that was given to students. Students are happy with the way things are done and they do not want the one stop shop. The committee is trying to figure out what direction to take. The current trend is going toward a one stop shop. The goal is customer service to grown retention rate. Currently, approximately 70% of students are satisfied.

**Announcements**

* The next regular CSC meeting is scheduled for August 6 at the Jerome Library Pallister Conference Room 10 a.m. - Noon

**Good of the Order**

* Locations for 2014-15 CSC Meetings

Jerome Library Pallister Conf Rm August 6, 2014 10am - noon

Falcon Health Center Falcon Hlth Center September 10, 2014 10am - noon

Bowen Thompson Student Union, Union 316 October 15, 2014 10am - noon

Alumni Center Alumni Center November 19, 2014 10am - noon

Carillon Dining Facility Carillon Upstairs December 17, 2014 10am - noon

Bowen Thompson Student Union Union 316 January 21, 2015 10am - noon

Student Recreation Center Student Rec Cntr February 18, 2015 10am - noon

Awards Ceremony-BTSU Union 316 March 18, 2015 10am – noon

Bowen Thompson Student Union Union 316 April 15, 2015 10am – noon

Awards Ceremony-BTSU Olscamp 101 May 20, 2015 10am – noon

Bowen Thompson Student Union Union 315 June 17, 2015 10am – noon

**Meeting adjourned at 12:00 p.m.**

Linda Hamman

7/11/2014