Summary of Administrative Staff Council 2010/2011 Meeting  
September 2, 2010  
ASC Website:  http://www.bgsu.edu/organizations/asc/

**Guest**
Doreen Bateson, Athletics – Upcoming Events  
Jeanne Langendorfer, University Libraries – Quilt Fundraiser

**Co-Chair’s Report**
Parking  
Salary Increases  
Domestic Partners Benefit Coverage  
Savings Bonds  
President and Leadership Meeting – *send your questions*  
Upcoming Guests

**Committees**
Committee Chairs  
Ad Hoc Committee
Administrative Staff Council 2010/2011
Minutes: September 2, 2010

Members Present:

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last</th>
<th>First Name</th>
<th>Last</th>
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<tbody>
<tr>
<td>Adam</td>
<td>Bohland</td>
<td>Steven</td>
<td>Overholt</td>
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<tr>
<td>Nora</td>
<td>Cassidy</td>
<td>Tim</td>
<td>Parish</td>
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<td>Kelly</td>
<td>Cusack</td>
<td>Heidi</td>
<td>Popovitch</td>
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<td>Jason</td>
<td>Dunn</td>
<td>Marlene</td>
<td>Reynolds</td>
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<tr>
<td>Laura</td>
<td>Emch</td>
<td>Anthony</td>
<td>Short</td>
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<tr>
<td>Kerry</td>
<td>Fisher</td>
<td>Thomas</td>
<td>Siebenaler</td>
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<td>Kimberly</td>
<td>Fleshman</td>
<td>Cheryl</td>
<td>Snider</td>
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<td>Thomas</td>
<td>Gorman</td>
<td>Beverly</td>
<td>Stearns</td>
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<tr>
<td>Michael</td>
<td>Hachtel</td>
<td>David</td>
<td>Steen</td>
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<td>Lisa</td>
<td>Ingram</td>
<td>Kurt</td>
<td>Thomas</td>
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<tr>
<td>Stephen</td>
<td>Kendall</td>
<td>Jennifer</td>
<td>Twu</td>
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<td>Ryan</td>
<td>Miller</td>
<td>Nancy</td>
<td>Vanderlugt</td>
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<td>Connie</td>
<td>Molnar</td>
<td>Mary Beth</td>
<td>Zachary</td>
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<tr>
<td>Emily</td>
<td>Monago</td>
<td>Sara</td>
<td>Zulch-Smith</td>
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<tr>
<td>Sherri</td>
<td>Orwick Ogden</td>
<td>Karen</td>
<td>Schwab, CSC</td>
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Co-Chair Anthony Short called the meeting to order.

Introduction of Subs: none

Guest: Doreen Bateson, Athletics (Back to top)

- BGSU Athletes have a 3.07 GPA overall – highest in the Mid-American conference.
- The BGSU football ESPN Bleacher poster won 3rd in the nation.
- There is an $8/ticket offer for Family Weekend.
- March 5, 2011 is the closing party for Anderson Arena. Athletics will move to the Stroh Center beginning April.
- The ice has been installed in the remodeled ice arena.
- Athletic passes for kids are available. $25 each for a t-shirt and free admission to any game. Contact the ticket office for more information.

Guest: Jeanne Langendorfer, University Libraries (Back to top)

- The library is hosting a fund raiser selling raffle tickets for homemade centennial quilts.
- Tickets are 6 for $5 or $1/each.
- The quilts feature pictures of the buildings.
Winners will be announced at a luncheon on November 9th.

Co-Chairs Report (Back to top)

Parking
- Funds for parking was originally going to be added to staff paychecks September 1, 2010, however it has been delayed until January 1, 2011.
- Employees will see $60 added to their paychecks on January 1, 2011 and $60 added on July 1, 2011. The same amount (pre-tax) will be deducted from staff paychecks to pay for parking.
- There are concerns that the faculty may not pass this issue through their senate before January 1, 2011 especially with the upcoming unionization vote.
- Co-chairs will continue to meet with Sheri Stoll regularly to discuss this issue.
- There will be no increase in pay for parking for new employees.
- If you have not read the flyer or website regarding the parking changes, please do so. There are very important changes that affect everyone.

Salary Increase
- If a person in your department is re-classified, your department or college will pay for the cost of the increase.
- Conversations with the administration about this are planned as there are concerns this will discourage departments from reclassifying employees.

Domestic Partners Benefit Coverage
- A resolution is going to the Board of Trustees to include domestic same-sex partners in benefit coverage.
- ASC’s resolution included a broader definition of domestic partners.
- If approved, this change will add approximately 15 people to the benefit coverage.

Savings Bonds
- Savings bonds can no longer be taken out as a payroll deduction. However, you can still contribute through the TreasuryDirect.gov website.

President and Leadership Meeting
- The ASC co-chairs will be meeting with Dr. Cartwright along with leaders from the other constituent groups on October 19th. Email any questions you have for Dr. Cartwright to Anthony Short, co-chair (ashort@bgsu.edu).

Upcoming Guests
- October – Sheri Stoll
- November – Human Resources regarding the health insurance open enrollment
- February – Dr. Cartwright

Treasurer’s report - no report

Chair-Elect Report

Classified Staff Meeting
- BGSU donated microscopes to Lake High School
- Supervising student workers should be considered supervision
- Domestic partners should include more than same sex partners
- Miscalculations in years of service due to temporary years and changes in classification
• Discussed possible leave bank change to allow employees to return part-time as opposed to full-time.

**CSC Liaison Report**
- CSC is re-designing the performance evaluation form. Dean Balzer will mentor them through this process.
- Members of CSC are participating in an exercise to educate themselves with the CSC handbook.

**Secretary’s Report**
- June 2010 minutes were approved
- Committee Lists, Committee Goals and Objectives and an ASC calendar was emailed to all representatives.
- Minutes and other information will be sent to constituents directly. Representatives will be responsible for bringing constituent questions/issues to ASC and serving on their committees.
- Committee Chairs are asked to submit monthly reports via email to the ASC secretary no later than the Monday following the monthly ASC meeting.
- Constituent lists will be sent to all representatives via email.
- Welcome letters will be sent to all administrative staff.

**Committee Reports** *(Back to top)*

**Committee Chairs Introduction**
- Amendments – Marlene Reynolds
- Awards & Special Recognition – Nancy Vanderlugt
- External Affairs – Donna Dick
- Internal Affairs – Sherri Orwick Ogden
- Personnel Welfare and Compensation – Stephen Kendall
- Professional Development – Kelly Cusack

**Ad Hoc Committee**
- A new two-person committee has been established to assist committee chairs. Laura Emch and Kim Fleshman will serve a one-year term on this committee.
- Committee Chairs please send your meeting schedules and updates to Kim Fleshman and Laura Emch.

**Other Committees**
- A committee to work with Mercer this year has been established.
- Service Awards presentation – Kim Fleshman and Sara Zulch-Smith will assist in planning this year’s event.

**Amendments** – no report.

**Awards**
Award Team: Nora Cassidy, Kim Fleshman, Lisa Ingram and Nancy VanderLugt
Over the summer we have been busy reviewing nominations for the Spirit Award and gave out three of them for June, July and August. The winners were: Lee Ann Koenigbauer (June) from
the College of Arts and Science; Sanda DiCarlo (July) from the Student and Campus Activities at Firelands; and Mark Charville (August) from the Budget and Operations office at Firelands.

There was discussion about how to advertise these awards – possibly in Zoom News.

**Internal Affairs** – no report.

**External Affairs** – working with CSC to participate in this year’s parade.

**Personnel and Welfare** - no report.

**Professional Development** – no report.

**Scholarships** – no report.

**Old Business** *(Back to top)*
None to report.

**New Business** *(Back to top)*

- Please send us any ideas you have for a Professional Development event.

Next meeting is October 7th, 2010. Sheri Stoll will be our guest.

Motion to adjourn by Kurt Thomas. Seconded by Heidi Popovitch.

Respectfully submitted by,
Sherri Orwick Ogden
Secretary