

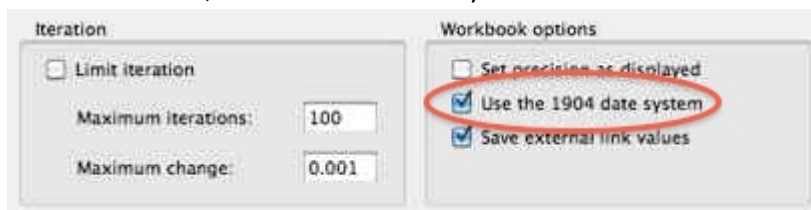
# Excel 2008 Date Fix for Mac clients

**Purpose:** These instructions are provided to assist clients using a Mac and extracting data to be used with Excel 2008. Mac clients who are using the 2008 version of Excel may encounter issues with dates in their workbooks. Excel 2008 for the Mac uses a default start date of January 1, 1904 instead of January 1, 1900. This known date issue is fixed in Office 2011 for the Mac. The steps listed below will assist clients who have Excel 2008 installed on their Mac.

1. Once the data is extracted from the Web Report Library, open in Excel.
2. From the **Excel** menu, select **Preferences**, then click the **Calculation** preference.



3. Uncheck the box, "Use the 1904 date system".



4. Save workbook as you normally would. Each new workbook will require these steps to use the "1900 date system" instead of the default date system.
5. For more information about this known date issue, please reference the Microsoft Support site listed here: <http://support.microsoft.com/kb/214330>