

# Recording Order Form

Recording Services • Room 0114 • College of Musical Arts • Bowling Green State University

Name \_\_\_\_\_ P00# \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

## PERFORMANCE INFORMATION

Date \_\_\_\_\_ Time \_\_\_\_\_ Location \_\_\_\_\_

Event \_\_\_\_\_ Instrument/Voice Type \_\_\_\_\_

Undergraduate       Graduate       Other \_\_\_\_\_

## REQUESTS

- \$65** Recording of recital with one COMPACT DISC. Total program time must be less than 78 minutes
- \$35** DVD VIDEORECORDING of recital. This service is considered an addition to the above request.
- \$20** RECORDING SESSION (9 a.m. – 10 p.m.). This service is for recording audition performances. One-hour minimum. Price does not include materials.

- ▲ Please reserve Bryan Hall before returning this form to Recording Services.
- ▲ Recording Services may not be able to fulfill requests that are received less than two weeks before a performance. Please give Recording Services at least TWO WEEKS prior notice. Late fees may apply. You will be notified by email at least one week prior to your event as to the status of your request.
- ▲ To order additional copies, inform Recording Services of what you require in the space below. Extra CD's are \$14 each and DVDs are \$20 each.
- ▲ No unauthorized recording of any kind is permitted without expressed written permission from Recording Services.

Any additional requests?

(for office use only)

Date Submitted \_\_\_\_\_

Late Fee \_\_\_\_\_