

# BGSU Firelands

## 2011 - 2012 Small Business Management

### One-Year Certificate Program

Students are responsible for adhering to all college and university requirements and policies as stated in the BGSU Undergraduate Catalog. Pre-requisites shown below are for reference only.

Student Name \_\_\_\_\_

BGSU ID \_\_\_\_\_

Student e-mail \_\_\_\_\_

Adviser **Dr. Cynthia Miglietti**

e-mail **cmiglie@bgsu.edu**

office **329A West**

Communication	Pre-Req	Cr	T	G
GSW 1120 is required. Based on placement scores, GSW 1100 or GSW 1110 may also be required. No more than 6 hours of GSW 1100/1110/1120 count toward graduation. COMM 1020 OR 2010 OR 3060 is also required.				
GSW 1100 Intensive Intro. to Academic Writing	placement	5		
GSW 1110 Introduction to Academic Writing	placement	3		
GSW 1120 Academic Writing	placement	3		
COMM 1020 or Speech Communication		3		
COMM 2010 or Human Communication				
COMM 3060 Interpersonal Communication				

Basic Courses (9 hour min)	Pre-Req	Cr	T	G
BUSE 1010 is required. Based on placement tests, MATH 90 and/or MATH 95 may be advised. MATH 90 and MATH 95 do not count toward graduation.				
MATH 90 Elementary Algebra	placement	3		
MATH 95 Intermediate Algebra	placement	3		
BUSE 1010 Business Mathematics		3		
MIS 2000 or Intro to Management Information Systems		3		
CS 1000 Computer Basics		3		
Elective				
Choose from Social & Behavioral Sciences (S or SI), Natural Sciences (N), Humanities & Arts (H or HI), Cultural Diversity (C). Choose courses from the BG Perspective Curriculum found in the BGSU Undergraduate Catalog.				

Technical Courses (18 hour min)	Pre-Req	Cr	T	G
ACCT 2210 Accounting and Business Concepts I	soph standing*	3		
BA 2030 Business Communication	GSW 1120	3		
BAT 2080 Advertising		3		
BAT 2090 Management and Supervision		3		
BAT 2800 or Retail Management		3		
BAT 2010 Human Resource Management		2		
BAT 2900 or Studies in Business	soph standing*	3		
Technical Elective:				
Choose from any ACCT, BAT, BUSE, CS, CST course; or LEGS 3010, MGMT 3000, BAT 2030, ECON 2030, ENVT 2700, ENG 3880, IPC 2010, IPC 3060.				

\*or permission of instructor

Upon successful completion of all the courses with a cumulative grade point average of 2.00 or higher AND formal admission to Bowling Green State University, the student will be awarded a one-year technical certificate. All coursework in the program may apply toward a future associate degree in a related area. If you are interested in continuing on to an associate degree and/or a bachelor degree program, please consult with your advisor.

Small Business Management One-Year Certificate Program		
<i>Suggested Sequence of Courses</i>		
FALL	SPRING	SUMMER
GSW 1120 (3)	BA 2030 (3)	ACCT 2210 (3)
COMM 1020 (3)	MIS 2000/CS 1000 (3)	
BAT 20XX (3)	BAT 20XX (3)	
BAT 20XX (3)	BUSE 1010 (3)	
Elective (3)	BAT 2900 (3)	
<i>Total credits (15)</i>	<i>Total credits (15)</i>	<i>Total credits (3)</i>

***30 hours minimum AND a minimum cumulative GPA of 2.0 or higher required for graduation with a certificate.***

**Students are responsible for adhering to all college and university requirements and policies as stated in the on-line BGSU UNDERGRADUATE CATALOG at:  
[www.bgsu.edu/catalog](http://www.bgsu.edu/catalog)**

**ADVISOR'S NOTES:**