

Title IX Mandatory Reporting

[FOR BGSU FACULTY]



Scan to access BGSU's
Title IX Sexual Harassment
Policies and Procedures.

Who We Are

The Office of Title IX at Bowling Green State University is committed to cultivating a campus environment free from harassment and sex and gender-based discrimination through reporting, education, prevention, response, and remediation.

We seek to provide leadership pertaining to the Title IX regulations, state laws, and University policies, as well as develop and implement best practices for prevention, training, resources, and support services.

Who Is a Mandatory Reporter

All faculty and most staff are mandatory reporters.

What Do I Report

Faculty and staff who have information regarding, are witness to, or become aware by any means of any form of **gender discrimination, sexual harassment, sexual misconduct, inappropriate sexual behavior, dating violence, domestic violence, and/or stalking** involving either an employee, student, or guest are required to report the incident immediately. A decision to report should not be based on the location of the suspected conduct, the intent, nature, or circumstances surrounding the alleged conduct, or when the conduct occurred. A mandatory reporter who fails to make a timely report may be subject to appropriate discipline.

Title IX Coordinator

Lakeshia Dowlen

Director
of Title IX

207 Hayes Hall

419-372-7751
dowlak@bgsu.edu

How Do I Report

Reports may be made directly to either the Title IX Coordinator or the Office of the Dean of Students.

Individuals may make a report directly to the Title IX Coordinator in-person in 207 Hayes Hall, by email to titleix@bgsu.edu, by regular mail, or by telephone at (419) 372-7751. All members of the community may also submit an Incident Report Form located at bgsu.edu/report-incident.

As a mandatory reporter, you must not:

- Guarantee or imply confidentiality
- Share information about the incident with anyone who does not have a university-related need to know.
- Investigate or otherwise attempt to resolve reports of prohibited conduct.

Mandatory Reporters Should

Be upfront and explain your role before a student or employee reveals information they may wish to keep confidential

- Their conversation with you is not confidential.
- Share confidential options such as the BGSU Counseling Center, the Falcon Center, and the Cocoon.
- There are supportive measures available that can be accessed by speaking with the Office of Title IX.
- The university will take steps to prevent retaliation.

If a student or employee chooses to share information with you, it is recommended that you

- Provide support and engage in active listening.
- Direct them to the Office of Title IX website for more information.
- Remind them that you will be reporting the information to the Office of Title IX and that someone will be reaching out to provide assistance.

For faculty and staff who teach courses, include a clause in your syllabus that states your mandatory reporter status and what that means for students.

Find ways to incorporate educational opportunities for students to learn more about Title IX-related topics. Suggestions can be found at bgsu.edu/equity-diversity-and-inclusion/title-ix/support-resources.



Scan to access BGSU example syllabus statements for mandatory reporters.

Additional Local Resources

BGSU Counseling Center:

☎ 419-372-2081

The Cocoon:

☎ 419-372-1730

City of Bowling Green Police:

☎ 419-352-2571

Wood County Hospital:

☎ 419-354-8900

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