

Please **PRINT**

**SMALL CLAIMS QUESTIONNAIRE**

Hon. Mark B. Reddin, Judge

**PLAINTIFF** (Person filing complaint)

Name: \_\_\_\_\_  
 Individual  Partnership  Corporation  Individual  Partnership  Corporation

Address: \_\_\_\_\_  
 \_\_\_\_\_

Tel. (Hm) \_\_\_\_\_ (Wk) \_\_\_\_\_ If more Plaintiffs on back X here:

**DEFENDANT** (Person being sued)

Name: \_\_\_\_\_  
 Individual  Partnership  Corporation  Individual  Partnership  Corporation

Address: \_\_\_\_\_  
 \_\_\_\_\_

Tel. (Hm) \_\_\_\_\_ (Wk) \_\_\_\_\_ If more Defendants on back X here:

**Military Status.** Is the defendant in the military?  Yes  No  I don't know.

**Claim.** Place where it occurred (X one):  city  village  township of \_\_\_\_\_,  
 \_\_\_\_\_ County, Ohio.

**Facts.** A brief statement of the claim (where, when, what, who & how much):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Statement continues on back. Total amount claimed: \$ \_\_\_\_\_.

I waive any amount over the small claims limit of \$3,000.00.

**DO YOU UNDERSTAND THAT:** (1) If you are awarded a judgment and defendant fails to pay it, **you** will have to take further action to collect it? (2) Your filing fee will not be returned to you until the losing party pays the costs (R.C. 1901.26(F))?  Yes  No

I understand that I am required to appear to present my case on the assigned court date. If I fail to appear, I understand that the case will be dismissed and my deposit will be applied to the costs.  Yes  No

In the event that the certified mail is "unclaimed" or "refused," please reissue by ordinary mail with certificate of mailing.

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
 Your signature (title with company)