

## ***FIRE & EMERGENCY DRILL ADVANCE NOTICE***

The Office of Residence Life conducts two fire drills each semester. In an effort to prepare students and to maintain readiness, fire drills are not announced in advance. However, we acknowledge that students with certain disabilities may require a Personal Emergency Evacuation Plan (PEEP). This may mean that these students are not able to easily remove themselves from the building when a fire alarm sounds. Having advance notice of fire drills may be helpful for these students and alleviate undue stress. As such, the Hall Director of each residence hall maintains a list of those students with a disability who meets all of the following; 1) has a disability that would prevent them from exiting the building without assistance, 2) is registered with the Office of Accessibility Services, 3) has developed a current and updated Personal Emergency Evacuation Plan (PEEP) with Accessibility Services, and 4) has requested the Office of Residence Life provide advance notice of Fire & Emergency Drills. Each Hall Director will provide 24 hours advance notice, when feasible through e-mail notification. This notification will be provided to any student who is on the halls notification list. Students who meet the above requirements can request being added to the list by contacting their Hall Director. Any student who shares advance notice of a fire drill with another student, not authorized to receive such information, may be referred to student conduct.