

Form to Reclassify PRCs

TEMPORARY RECLASSIFICATION OF A PERMIT-REQUIRED CONFINED SPACE TO NON-PERMIT

****DO NOT USE FOR SPACES WITH ACTUAL OR POTENTIAL HAZARDOUS ATMOSPHERES****

Instructions: Completing this form is required for temporary reclassification of a permit-required confined space. It serves as a place for the employee to document known hazards and their efforts in controlling those hazards. For additional guidance, see Page 2 of this form.

Specific location (room number, building, address, etc.)	Date, Time Valid (<8 hrs)
Specific tasks to be performed in the space	
Hazard(s) identified (Electrical, mechanical, etc)	
Methods used to eliminate hazards (lockout/tagout, sufficient cool down time, etc)	
Were methods used to eliminate hazards effective?	
Signature + printed name of <u>confined space competent and authorized</u> employee	
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For questions, contact Environmental Health and Safety at (419) 372-2171 or envhs@bgsu.edu.

NOTE(s): This document must be made available to each employee who enters the space. If hazards arise within a permit space that has been declassified to a non-permit space, each employee in the space shall exit the space. The space shall then be reevaluated to determine whether it must be reclassified as a permit space.

Guidance for Temporarily Reclassifying Permit-Required Confined Spaces

Before attempting to reclassify a permit-required confined space, ensure the following:

- There is no actual or potential hazardous atmosphere in the confined space. Control of atmospheric hazards through forced air ventilation does not constitute elimination of the hazards.
- All hazards must remain eliminated throughout the duration of entry operations.
- If someone must enter the space to eliminate hazards, the space must be treated as a permit-required confined space until all hazards have been eliminated and verified.

Reclassification examples:

Hazard	Elimination (Can reclassify)	Control (Cannot reclassify)
Inwardly converging walls, sloped floor, or internal configuration that could trap entrants	Use of secure temporary floor that is designed to carry the anticipated load of entrants, equipment, and rescuers	Use of harness and lifeline
Heat stress	Sufficient cool-down time allowed before entering space	Use of ventilation, frequent breaks, or personal protective equipment
Electrical or mechanical hazards	Lockout/Tagout of energy sources and verification prior to entry	Simply powering off equipment
Engulfment hazards	Draining space and ensuring measures are put in place to prevent additional material from entering	Fully draining the space and not ensuring measures are in place to prevent additional material from entering