



**Classified Staff Council
Meeting Minutes
November 20, 2019 – Shatzel 101**

Present: Danielle Burkin (Co-chair), Kathy Dean, Jane Perez, Sandi Smetzer, Amy Smith, Jamie Schimmoeller, Deb Lucio, Sharyl Wahl and Mark Henning. There was also one visitor.

Excused: Dana Watson (Co-chair), Gretchen Avery, Deborah Lowery, Deb Carden, Rebecca Getzinger, Anna Kelling, Pat Wilhelm (retiree rep) and Jordan Craven (ASC rep).

Reports:

- Secretary Report – Kathy. Motion to approve October minutes by Jamie with correction under new business. Word changed should be charged. Seconded by Amy, passed.
- Treasurer Report – Deb Lucio presented report. Motion to accept by Kathy, seconded by Danielle. Passed.
- Administrative Staff Report –report from Jordan read by Kathy. Working on how to better utilize PACWHI. Met with President Rogers who is considering writing a personal note to be included in ASC’s welcome packet to new staff. They may participate in a BGSU One Day Challenge Gift. Will host a holiday drive for toys in Dec. Can food drive in January for MLK Jr Day.
- Retirees report –no report.
- Firelands report – July 15, 2020 CSC will travel to Firelands. Spirit of BG program is showing on their digital signs.

Chair’s Report:

- Danielle reported, CSC chairs will meet with Jennifer McCary, Chief Diversity and Belonging Officer, to discuss ways/options to be more diverse on council. Chairs are meeting with S. Stoll.

Old Business:

- Winter break – chairs will follow up with HR.
- Parental Leave policy - chairs will follow up with HR.
- Committees vacancies – CSC members, there are a few open seats yet to fill.
- Firelands visit – July CSC meeting.

New Business:

- Campus Event participation – more information coming from committee about being more involved in campus activities/events.
- February CSC meeting – on 2/19/20 will be our yearly luncheon at the Oaks. 10am-1pm, RSVP by 1/15/20.
- Campus Community committee – has been asked to organize the MLK Jr Day of Service with ASC. Anna is the chair.
- Ad-hoc committee with Sandi and Deb Lucio chairing, has been formed to create our first “Coffee with CSC” on January 16 in the Union by Starbucks. Purpose will be for staff to learn more about CSC and for CSC to find out if anyone has issues or questions for us. We’ll offer free Duncan Donuts. Committee will contact Faith to find out if CSC has a table banner.

Committees CSC & University:

OSCHE – Deb Lucio attended, will have a report at next CSC.

Good of the Order:

Adjournment