



**Classified Staff Council
Meeting Minutes
September 16, 2015 at 10:00 a.m.
316 Bowen-Thompson Student Union**

Present: Terry Carver (Secretary), Tom Cook, Karyn Dutridge, Yolanda Flores, Linda Hamman (Chair Elect), Roger Heminger, Mark Henning, Gail Houtz, Belynda Hummel, Janet Garber (Chair), Karla Leady, Deb Lowery, Kathleen Newman, Faith Olson (Treasurer), Abby Priehs (ASC Chair Elect)
Excused: Deborah Carden, Tammy Corpe, Karen Schwab, Linda Hammer (retiree rep), Teresa Mayo, Jen Moore

Secretary Report (T. Carver)

Correction made to shuttle drivers discussion and updated September meeting time. Motion to approve the August minutes as corrected: Y. Flores; second: R. Heminger; motion carried

Treasurer Report (F. Olson)

Nothing new to report

Foundation is holding onto reports due to changes, and will release them when validated

Smoke Free Campus (Lisa Bowen, Sandy Heck, Faith Yingling)

- BGSU currently is under the "Clean Air Policy"
- The Smoke Free Campus proposal will take into account: E-cigarettes, vaporizers, hookahs, tobacco and all smoking products
- There won't be any designated places on BGSU owned or leased properties
- Focus is on Education and the campaign
- Since this is not illegal, there are no fines
- This committee has met since April 2015 along with Campus Ops (litter control)
- Promote health and safety to student, encouraging people to quit
- Aiming for Fall 2016 implementation
- Go to: cleanair@bgsu.edu with any questions
- Due to Federal policies, marijuana is not legal on campus even if it passes locally
- This committee asked for CSC support and to write a Clean Air letter to President Mazey
 - It was decided to table the letter until October as there are still many questions

Chair Report (J. Garber)

Jan is on a committee for Disability Voluntary Self ID

- This is a survey taken every 5 years

Holiday Schedule Change: Christmas Eve and Christmas Day are off this year, instead of the following Monday

President's Panel next week – send Jan any questions for Pres. Mazey

Tri-Chair meeting tomorrow

HR Meeting (J. Garber)

- HR is looking into whether Bus Drivers should share their names with students who have bus concerns
- There are 24 Red Circled employees and after the 2% increase there will be 11 more new ones
- HR never saw the sign for Barnes and Noble coming to campus
 - There are ongoing negotiations with the Bookstore
- WBGU TV: President Mazey wanting to use the money if sold, to benefit students
 - Point of concern: What about education future students with proper educational programs?
 - Gifts to WBGU are up substantially
- Supervisors are not getting yearly training
 - HR is looking into hiring a training expert to create supervisory training modules

T. Carver attended a meeting with a PERS representative in Columbus last Monday and learned interesting information about retirement; retire-rehire changes for new and current retirees; health premiums through PERS; and paperwork deadlines.

ASC Report (A. Priehs)

Discussed proposed Bonus Policy

Formed Committees for rest of the academic year

Committee Reports

Salary Compensation Committee (G. Houtz)

- Meet next week
- Financial Aid is changing the FASFA timelines for BGSU effective October 2016 for academic year 2017-18

OSCHE Summer Conference – (K. Newman)

- Financial issues at other institutions were discussed
- One Stop Shop was not a good idea at other institutions
- Most are closed during the winter holiday break
- Sinclair College is going to charge a spousal surcharge when they have Health Insurance elsewhere
- Akron has an interactive employee advisory online
- Next meeting is October 23rd in Columbus

Old Business

Bonus Committee

Bonus Policy proposal was distributed

- Supervisors would need to write a nomination on an online form
- Could be awarded \$250 - \$2000
- Questions included subjectivity, who has available funds, and grant restrictions (for some areas)
- Asked Council members to look it over and send questions and ideas to Jan by next week
- The Bonus Policy proposal is going to the CSC Salary Comp committee next week

Good of the Order

Mark H: WBGU TV is still on the air

Kids Extravaganza is Saturday, Sept. 19 from 11am – 2pm

Meeting adjourned at Noon.

Next scheduled CSC meeting: Wednesday, October 21, 10am – noon, BTSU Room 316