



**Classified Staff Council  
Meeting Minutes  
January 21, 2015 at 10:00 a.m.  
Union 316**

**Present:** Terry Carver, Kathy Dean, Karyn Dutridge, Yolanda Flores, Janet Garber (Chair Elect), Linda Hamman (Secretary), Roger Heminger, Mark Henning, Gail Houtz, Belynda Hummel, Deb Lowery (Chair), Tina Martini, Faith Olson (Treasurer), Adriann Staron, Jeremy Joseph (ASC)  
**Excused:** Lisa Bowen, Deborah Carden, Tammy Corpe, Norma Lybarger, Teresa Mayo, Jen Moore, Karen Schwab

Meeting was called to order at 10:00 a.m.

**Secretary Report (Approval of Minutes)**

- T. Carver made a motion to approve the minutes from December. Y. Flores seconded. Motion passed. Minutes were approved.

**Treasurer Report - F. Olson**

- F. Olson reported that there is over \$101,000 in the classified staff scholarship savings account (corpus). A three-year rolling average will produce \$3,000 in scholarships which will fund our current distribution.

**Speaker Ellen Broido and Katie Stygles**

- E. Broido and Katie Stygles shared their research findings. Research participants were women with 25 plus years at the University.
- The purpose of the study was to understand work experiences of classified staff.
- Data was collected from 2011-2013.
- The pilot study was completed in 2010.

**New Business** – Fee Waiver Policy changes will be effective beginning 5/18/15.

- The new fee waiver policy was discussed and questions were answered.
- The new policy guidelines are on the HR Website.

**Administrative Staff Council** – Jeremy Joseph

- The speaker for the January meeting was Provost Rodney Rodgers.
- Professional development and training was discussed at the meeting.
- Sheri Stoll will be the speaker at the February meeting.

**Committees**

- The Sick Leave Bank Committee will meet January, 22, 2015. The Leave Bank Committee is looking to expand the leave use criteria.
- OSCE – Kathleen Newman and Terry Carver attend the last meeting.
  - Akron is modeling their sick leave bank after the one here at BGSU.
  - Wright State is going to a mission driven allocation, following a business model. Those departments that attract revenue (more students) will be allocated more money.
  - Sinclair Community College is going through the process of amending their fee waiver policy.
  - Sinclair Community College is also starting to ask for a background check of their students.

**Announcement**

- Next meeting is February 18 at the Student Recreation Center in the Conference Room.

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• **Locations for 2015 CSC Meetings.**

Student Recreation Center	Student Rec Center	February 18, 2015	10am - noon
WBGU-TV Station		March 18, 2015	10am – noon
Bowen Thompson Student Union	Union 316	April 15, 2015	10am – noon

<u>Awards Ceremony</u>	<u>Oiscamp 101</u>	<u>May 20, 2015</u>	<u>10am – noon</u>
<u>Bowen Thompson Student Union</u>	<u>Union 316</u>	<u>June 17, 2015</u>	<u>10am – noon</u>

**Meeting adjourned at 12:00 Noon**

Linda Hamman  
1/21/2015