

BGSURA BOARD MEETING MINUTES
OCTOBER 9, 2013 – 1:30 p.m.
COLLEGE PARK OFFICE BUILDING, ROOM 2

MEMBERS PRESENT: Charlie Applebaum, Ellen Dalton, Gaylyn Finn, Pat Fitzgerald, Sue Hager, Linda Hamilton, Barbara Keller, Pat Koehler, Paul Lopez, Jan Peterson, Carol Sanner, Chris Sexton, Ellen Williams

MEMBERS ABSENT: Roger Anderson, Jim Corbitt, Karel King, Tina Martini, Barbara Moses, Genevieve Stang

The meeting was called to order at 1:30 p.m. by President Chris Sexton welcoming all members.

MINUTES

Following a date correction, Sue Hager made a motion to approve the July 10, 2013 minutes as written. The motion was seconded by Ellen Dalton. Motion approved.

TREASURER'S REPORT

Treasurer Gaylyn Finn shared the October, 2013 Treasurer's Report. The budget balance is \$10,115, up a little from last year due to less printing expense. Membership renewals are nearly the same, with five new life members and 2 new associate life members. There is \$1,021 in the Golden Book Scholarship account. A second \$500 award will be given if we reach the required amount. Paul Lopez suggested that the Golden Book Scholarship account be listed in report. Sexton shared that office expenses will most likely increase based on depletion of needed supplies.

PRESIDENT'S REPORT

President Sexton thanked Paul Lopez who has agreed to maintain the list serve and database. Written procedures need to be placed in Word documents on the office computer under the Administration file folder. This includes office procedures, awarding of scholarship, descriptions of board positions and committees, i.e., any procedure that would allow one to successfully find information on any aspect of the Retirees Association. The Retirees Association will have updated computer software, as it hasn't been updated for seven years. Continuing and Extended Education is moving out of the building and will not be accessible in handling our office key and mail. Sexton suggested asking Campus Security, who continues to be housed in College Park. She will explore a suitable arrangement.

COMMITTEE REPORTS

ACTIVITIES – Pat Koehler announced that 32 members and guests plan to attend the social event at Roger and Betty Jean Anderson's home tomorrow. Pat Fitzgerald announced the \$8 group-priced tickets to the musical "The Pirates of Penzance" on November 1 at Kobacker Hall, including a special presentation to accompany the performance. Ralph Wolfe is hosting the

Holiday reception at his home on December 19. Chris and Ellen Dalton plan to host a social event in February.

BENEVOLENCE – Jan Peterson is trying to find “lost” retirees’ titles and years of service from Human Resources. It has proved challenging to find this information from those who have retired quite a few years ago.

BYLAWS – No report.

DATABASE – Paul Lopez asked to be contacted for questions concerning the database.

MEMBERSHIP COMMITTEE – Sue Hager reported five new life members and one new associate life member. As of October 5, there are 367 total members (including 55 comps), up four members from 2012. There are a total of 107 life members and 9 associate life members. Outsourcing of positions on campus is shrinking the membership. Pat Fitzgerald suggested that Lopez check on recent lapses of membership.

NEWSLETTER – Editor Ellen Dalton plans to send newsletter material to The Copy Shop by Friday for printing. She feels it necessary to mail newsletters with first-class postage. Dalton will take Joan Gordon off the board listing and include campus parking decal information and a membership form in the newsletter. Jim Gordon has agreed to prepare the next directory.

WEB DEVELOPER – No report.

NOMINATING – Jan Peterson indicated that the 2012-2014 directors’ term ends in May and she is asking these directors for their interest in serving another two-year term. Sue Hager will be going off, because she has completed her term limits.

OFFICE STAFFING – Barbara Keller requested office staff volunteers for November 24 and December 12.

PROGRAMS – Barbara Moses has selected the menu for the November 11 luncheon. Steve Krakoff, Vice President for Capital Planning & Operation, will speak on the “Campus Master Plan.” Barbara Waddell, Director of Equity & Diversity, will be the speaker at the March 10 luncheon. Janet Parks and Barbara Keller will serve on programs committee, along with other interested retirees.

OCHER – Roger Anderson’s written quarterly OCHER report was distributed, highlighting STRS, and to be shared in the next newsletter. Ellen Williams passed around the schedule for the STRS healthcare seminar to be held in Perrysburg. Pat Fitzgerald, reporting for PERS, shared that there has been 90-day prescription problems at Rite Aid Pharmacy. Express Scripts coverage for PERS is different than STRS. Everyone needs to submit their healthcare changes by end of October.

FACULTY SENATE – Representative Ellen Williams shared her written report which will be included in the next newsletter. This year’s Freshman class has the highest entering Freshman GPA in university history at 3.31. The first faculty Collective Bargaining Agreement was negotiated between the administration and BGSU Faculty Association. Due to lower enrollment and changes in the State Share of Instruction formula, the University will have a shortfall of \$2.5 million this year and a shortfall of \$6-\$7 million next year.

ADMINISTRATIVE STAFF COUNCIL – Observer Linda Hamilton shared her written report, also to be included in the next newsletter. The September 5 guest speaker was Athletic Director Chris Kingston. He discussed his philosophy with the team summing it up as ERA – Establish the culture, Reinforce the culture; and Act with integrity. The October 3 guest speaker was Monica Moll, Chief of Police/Director of Public Safety. Chief Moll shared new crime stats and revision of the emergency management plan. Each building on campus will have a companion plan covering all types of disasters. Consultants were hired to review the Efficiency Task Force report and to recommend areas identified in the report that should be considered to help BGSU operate more efficiently.

CLASSIFIED STAFF COUNCIL – No report. Observer Tina Martini will have her report in the next newsletter.

RETIREMENT INFORMATION – Chris Sexton announced that committee activity is currently slow.

UNFINISHED BUSINESS

OFFICE MANAGEMENT – The purpose of the office and what needs to be done to make the office functional was discussed. Barbara Keller, Jan Peterson and Paul Lopez will meet to make recommendations.

NEW BUSINESS

GOLDEN BOOK AWARD – Chris Sexton suggested that the procedures for awarding the Golden Book Award is accessible on the office computer and that a chairperson take on the responsibility of overseeing the award. Fitzgerald made a motion that the retirees association establish a chair for the Golden Book Award. The motion was seconded by Barbara Keller. Motion approved. Pat Fitzgerald volunteered to chair the Golden Book Award.

REPLACEMENT OF ELLEN DALTON & JOAN GORDON’S DIRECTOR POSITIONS – Ellen Dalton will continue to be on the Board and as newsletter editor. Barbara Keller volunteered to co-chair Bylaws Committee with Roger Anderson. A replacement for Joan Gordon for the remainder of her term will be filled by Barbara Keller.

HANDBOOK UPDATE. WHAT HAPPENED TO WORK DONE BY LININGER AND SHAMP? – Carol Sanner has agreed look through office files for the handbook.

NEWSLETTER PROCESSING. DO WE CHANGE IT? – Three possible choices are: 1) do nothing, 2) go all electronic, or 3) mail fewer newsletters. More than 300 renew their membership annually and they should expect to receive their newsletters. A suggestion is to ask new and renewing members their preference in receiving electronic newsletters - through the membership form and by newsletter. We will mail fewer newsletters as retirees give us their preference to receive the newsletters electronically.

NOT IN OUR TOWN – Barbara Keller shared a handout on the “Not in Our Town” multi-media program that is active in Bowling Green. BGSU and the community are working together for better relationships, open dialogue, fair and respectful treatment, and a more equitable climate for everyone. For any questions or how to be involved in this program, contact Barbara.

The meeting adjourned at 3:53 p.m. The next meeting is January 8, 2014, at 1:30 p.m.

Respectfully submitted,

Carol Sanner
Secretary