

BGSURA BOARD MEETING MINUTES

JANUARY 15, 2014 – 1:30 p.m.

HUMAN RESOURCES - CONFERENCE ROOM

MEMBERS PRESENT: Charlie Applebaum, Jim Corbitt, Ellen Dalton, Gaylyn Finn, Sue Hager, Linda Hamilton, Barbara Keller, Karel King, Paul Lopez, Tina Martini, Barbara Moses, Jan Peterson, Carol Sanner, Chris Sexton, Ellen Williams

MEMBERS ABSENT: Roger Anderson, Pat Koehler, Elmer Spreitzer, Genevieve Stang

The meeting was called to order at 1:33 p.m. by President Chris Sexton welcoming all members.

MINUTES

Sue Hager made a motion to approve the October 9, 2013 minutes as written. The motion was seconded by Jim Corbitt. Motion approved.

TREASURER'S REPORT

Treasurer Gaylyn Finn shared the January, 2014 Treasurer's Report. The balance is \$11,369.95, still above budget. Memberships continue to come in. A \$25 gift will be deposited into the Golden Book Award account. Donations of \$150 designated to the Gordon Journalism Scholarship have been transferred into its account at the BGSU Foundation.

PRESIDENT'S REPORT

President Sexton, Paul Lopez and Jim Gordon met on Friday to discuss the membership directory and how members would receive the directory. There are 27 members with no e-mail addresses, so those directories need mailed. See Directory under New Business for further discussion. Chris has installed a flash drive on the office computer, named BGSURA, to save documents. It is okay to place documents on hard drive as well. Jan Peterson set up on retirees e-mail account a calendar for members to reserve the office for meetings. Barbara Keller also has a hard calendar to use for historical purposes and monitoring office usage.

COMMITTEE REPORTS

ACTIVITIES – Ralph Wolfe's holiday social was a huge success with 72 attending.

BENEVOLENCE – Jan Peterson shared that 43 retirees passed away during 2013. In 2012, 46 deaths were recorded. The Blade now charges to download pictures and many funeral home photos are not printable on their websites. Carol Sanner has arranged for the Alumni and Development Office to send monthly reports of retirees, staff and alumni deaths to retirees@bgsu.edu.

BYLAWS – Barbara Keller suggested that the bylaws be reviewed for language and relevance. Barbara asked for suggested changes from the Board and will share with the Board all the proposed editorial changes. The bylaws will then be updated on the website. Chris will ask Jim Gordon for file.

DATABASE – Paul Lopez receives updates from annual members, but does not receive information on the approximate one hundred life members. Suggestions on how to reach these individuals for their up-to-date information was discussed.

MEMBERSHIP COMMITTEE – Sue Hager reported that membership is at 387 members. The list of new retirees is received from Human Resources. The committee sends letter of welcome to all who join BGSURA. Paul will send current welcome letter to Board for review. Paul will also email list of retirees whose memberships have expired and asked Board to contact those they know to remind and encourage membership renewal.

NEWSLETTER – Editor Ellen Dalton plans to complete newsletter by end of week and deliver to The Copy Shop early next week for printing. The 12-page newsletter will have pictures of the Wolfe Holiday event. The following newsletter is to be printed mid-March.

WEB DEVELOPER – No report.

NOMINATING – Jan Peterson shared that Chris Dalton and Janet Parks have agreed to serve on the nominating committee. Sue Hager has completed her term limits, but is able to come back to the Board after two years.

OFFICE STAFFING – Barbara Keller asked everyone to log meetings scheduled at the office in the calendar so she can monitor office usage. Non-traditional & Transfer Student Services (Carolyn Warden – 419-372-8136), College Park 16, will handle key and hold our mail. The issue of office hours was discussed. Paul Lopez made a motion to suspend existing Thursday office hours spring semester, to check office weekly, log office usage and respond to phone messages. Charlie Applebaum seconded the motion. Motion approved. Barbara agreed to make weekly visits to the office and monitor use. Jan and Chris will pick up phone messages from home.

PROGRAMS – Barbara Moses shared the list of speakers for this spring:

March 10 – Barbara Waddell, Director of Equity & Diversity, “Status of Diversity at BGSU.”

April 14 – Ray Heitger, Mathematics & Statistics retiree and clarinetist with Cakewalkin’ Jazz Band, “All that Jazz and its History.”

May 12 – Neocles Leontis, Professor, Chemistry, “Knives over Forks: A Simple Diet to Cure Disease.”

Luncheon speakers for the 2014-15 academic year include:

Sept. 8 – Megan Newlove, BGSU Board of Trustee, “Outlook of Higher Education.”

Nov. 10 – Sara Bushong, Dean, University Libraries, “The Future of Libraries.”

March 9 – Wendy Manning, Professor & Co-Director, Center for Family & Demographic Research, “Today’s Marriage.”

May 11 – Ray Braun, Dean, College of Business Administration, “The HATCH and other Business Innovations.”

Luncheon attendees will be provided slips of paper to write down their recommendations for future luncheon speakers.

OCHER – Roger Anderson submitted a written report in his absence. Chris cited the Anti-Double Dipping Bill, H.B. 285, which has been introduced in the Ohio legislature. If enacted, the bill would prohibit a state pensioner from receiving the pension portion of the retirement allowance during the period of public re-employment under PERS.

FACULTY SENATE – Representative Ellen Williams was called away prior to giving her report. Her report will be included in the newsletter.

ADMINISTRATIVE STAFF COUNCIL – Observer Linda Hamilton shared her written report that will be printed in the newsletter. The November 7 guest speaker was Steve Krakoff, Vice President, Capital Planning. Depending on Accenture Project report recommendations, it may impact campus morale significantly. The Council also discussed retention efforts that ASC could facilitate.

CLASSIFIED STAFF COUNCIL – Observer Tina Martini stated that they met this morning. Meeting items included discussion of their new website, the smoking policy, updating classifications and Accenture Project.

RETIREMENT INFORMATION – Chris Sexton announced that Diana Shamp met with a couple staff. Chris had three contacts the last few months (one in office, two per phone) answering general retirement questions. She indicated that staff increasingly are calling Columbus for information and having meetings there as well. Inquiries should now go through Chris, as Diana has gone south for a few months.

UNFINISHED BUSINESS

OFFICE MANAGEMENT – See Office Staffing report above.

NEW BUSINESS

GOLDEN BOOK AWARD CHAIRMAN – Karel King has agreed to chair the Gold Book Award. There is currently \$2,200 in the spendable account.

HANDBOOK UPDATE – Carol Sanner announced she found Diana Shamp's updated 2007-1 handbook on disk with a note to Human Resources Director Becca Ferguson. Chris will follow up with Becca.

NEW BUSINESS

OCHER/OPERS REPRESENTATIVE – An OPERS representative is needed to replace Pat Fitzgerald. The group meets four times a year in Columbus. Paul will send Chris OPERS members for last five years.

APRIL LUNCHEON MAILING TO UT RETIREES – Chris asked for ideas on how best to send UT retirees information on the April joint BGSU-UT luncheon. She prefers to send out a letter for

luncheon only. Paul suggested sending letter invitation on their listproc. Chris will contact UT retirees' president and ask if we could give them the letter and they send to their listproc.

DIRECTORY – It was agreed that the 27 members with no e-mail addresses would have their directory mailed; other members will receive their directory electronically. Copies of the directory will be available at the next three luncheon meetings. Members may ask for printed copy of directory through the newsletter.

NOT IN OUR TOWN – Barbara Keller asked for BGSURA's support of "Not in Our Town." Barbara made a motion that BGSURA endorse and support the "Not in Our Town" initiatives. Charlie Applebaum seconded the motion. Motion approved.

The meeting adjourned at 3:30 p.m. The next meeting is April 9, 2014, 1:30 p.m., Human Resources, Conference Room.

Respectfully submitted,

Carol Sanner
Secretary