



Job Position Description

Job Title: **Custodial Worker**

- A. Main purpose of the job: **Clean academic buildings and/or residence halls.**
- B. Primary responsibilities or key duties of the job (tasks performed regularly):
 - 1. Clean and sanitize restrooms, classrooms, hallways, stairs, offices and other public spaces.
 - 2. Clean windows, walls, carpets and furnishings.
 - 3. Remove and deposit waste and recycling in the appropriate containers.
 - 4. Protect University and private property when working in University spaces.
- C. Additional duties (tasks performed occasionally):
 - 1. Scrub and refinish floors and baseboards.
 - 2. Complete other special projects as assigned.
 - 3. Assist with ice and snow removal.
- D. Basic qualifications:
 - 1. Able to stand, walk, bend, stoop, kneel, reach, lift, push and carry up to 50 lbs., and climb up to 5 feet
 - 2. Willing and able to follow directions and work independently
 - 3. Willing and able to work set shift:
 - Academic Buildings = 4 hour shift, 5 nights weekly
 - Residence Halls = 7 hour shift, Saturdays and Sundays