

UPDATED Deadlines for Bargaining Unit Faculty Members'  
and Deans' Requests  
for Winter Session Courses to be Counted as In-Load  
Article 38 (Winter Session)  
Endorsed by Provost Fischer and BGSU-FA President Jackson (January 2019)

Winter Session courses are not part of the standard academic year load for BUFM. However, a BUFM or Dean may request that a Winter Session course assignment be counted as part of that academic year's load. There is no obligation for the University to grant the BUFM's request or for the BUFM to accept the Dean's offer.

The "evergreen" deadlines for this process for Winter Session are:

February 15	Winter course offerings approved
March 15	Academic units finalize Winter course staffing using "Guidelines for Assigning Winter Session Courses"
April 1	BUFM written request to their Dean and Chair/Director that the Winter Session course be counted as part of that academic year's load.  Dean may submit a written offer to a BUFM that the Winter Session course be counted as part of that academic year's load.
May 1	Dean informs BUFM (copy to Chair/Director) of decision.  BUFM informs Dean (copy to Chair/Director) of decision.
June 1	Final list of approved Winter course offerings and instructors