

# Collection Statement

## ***Purpose:***

Primarily, to support the College of Education and Human Development in their preparation of future educators by providing access to children's and young adult literature, textbooks, and practical teaching resources appropriate for pre-Kindergarten through twelfth grade. Secondly, to support other university departments with materials and services, and to provide area educators (teachers in area schools, parents and other members of the general public) with access to quality educational resources.

## ***Administrator for the Collection:***

Curriculum Resource Center, Reference/Service Desk at 419-372-2956.

## ***Institutional Context:***

The Curriculum Resource Center Collection Development policies and circulation policies are coordinated with the BGSU main library collection policies.

## ***History of Collection:***

Materials held by the Curriculum Resource Center are comprised of three collections: the *Frances F. Povsic Collection*, the *Book Review Center*, and the *Hungling Disney Collection*.

### ***Frances F. Povsic Collection***

The Frances F. Povsic Collection, so named on March 20, 2001 in honor of Professor Povsic's significant, enduring and distinctive contributions to the Curriculum Resource Center, University Libraries and Bowling Green State University, includes the majority of the Curriculum Resource Center materials. The collection includes curriculum guides, children's and young adult literature, textbooks, periodicals, pictures, reference materials, lesson planning resources and teaching aids. During her seventeen years as Head Librarian of the Curriculum Resource Center, before her retirement in 1990, Professor Povsic consolidated and developed the Curriculum Resource Center's collections and services, established an organizational system for the materials, and prepared detailed plans for the expansion and move to the second floor of the library in 1978.

### ***Book Review Center***

The Book Review Center is a review collection of children's and young adult literature, established at the Jerome Library of BGSU in 1992. Recently published books are made available through the collection to the patrons of the Curriculum Resource Center, as well as to area educators and librarians through a variety of outreach activities. The publishers who participate in the program select the materials that comprise this collection, though not every

contribution is added to the collection. When the review period has elapsed, the books are added to the Povsic Collection.

### **Hungling Disney Collection**

The Hungling Disney Collection (established approximately 2005) is integrated into the Povsic Collection. This collection was the gift of a long-time library employee, Matthew Hungling.

### ***Estimate of Holdings:***

As of March 2014, there are approximately 55,000 items in the Curriculum Resource Center collections.

### ***State, Regional, and National Importance:***

The collection serves as a regional resource to area teachers, homeschoolers, and parents, as well as fulfilling its primary mission to support Bowling Green State University's College of Education and Human Development in its preparation of teachers.

### ***Location of Materials:***

Second floor of the William T. Jerome Library.

### ***General Collection Guidelines:***

#### ***Acquisition:***

The head librarian and other staff members of the Curriculum Resource Center are responsible for selecting materials to add to the *Frances F. Povsic Collection*. The library allocates funds from the library budget for these purchases. Collaboration with teaching faculty, monitoring usage trends, and responding to patron requests inform decision-making processes for the acquisition of materials. Occasionally, the library will not be able to comply with a purchase request. The reason may be based on the Collection Development Guidelines of the Curriculum Resource Center, the Collection Development Policies of the University Libraries, or budget constraints, for example.

For the *children's and young adult literature* portion of the collection, award winning children's and young literature titles are collected. Significant authors and illustrators are collected. Folktale and fairytale books are also a focus of the collection. Popular Young Adult literature is collected. Reviews from *Horn Book*, *Booklist* and other review resources inform collection decisions as well. Particular emphasis is placed on obtaining resources that depict sensitivity to issues of gender, disability, underserved populations, and diverse cultures. Controversial titles that may not meet the collection needs of other area libraries are especially included so that these materials are available for research. Generally, hardbound books and library bound trade books are collected, as paperbound books do not have a sufficient life expectancy.

*Curriculum, lesson planning materials* and *textbooks* published in the last 10 years are collected in an attempt to create balanced collections that cover taught subject areas thoroughly, and which reflect local school curriculum.

*Teaching aids* that fill practical instruction needs are collected in an attempt to create balanced collections that cover taught subject areas thoroughly.

*Pictures* are added to the picture file when new categories of need are identified. New pictures may be added when an existing file has less than 15 pictures. Pictures are removed based on condition or datedness of the content.

A variety of *periodicals* for juvenile readers, and *Mailbox* and *Teaching Tolerance* are part of the collections.

The *reference* collection contains reference materials written with a juvenile audience in mind and contains adult-targeted reference materials as well.

As noted above, materials are added to the Children and Young Adult Book Center based on publisher contributions.

Donated and gift materials are an important way that the collections grow. Offered materials are evaluated in relationship to these Collection Development Guidelines and the larger library Collection Development Policies.

***Removal:***

The Curriculum Resource Center staff reviews the Curriculum Resource Center's collections on an ongoing basis with the goal of maintaining the quality and usability of the resources. This process of collection management incorporates the use of circulation and use statistics to evaluate the usefulness of the materials. Decisions are also based on an analysis of the relative strengths and weaknesses of the collection in addressing the needs of the students who will be preparing lesson plans to meet particular curriculum requirements or assessment goals.

Worn and damaged materials are repaired if possible. If repair is not feasible, the item may be withdrawn from the collection. Dated materials, especially if the content is no longer considered accurate or useful, may be withdrawn. Worn, damaged, and dated materials may be replaced by a new copy or edition of the item, or replaced with a substitute title. This decision is based on the item being evaluated as being integral to provide adequate coverage of a subject, or if there is great demand for the title or subject.

Materials may also be withdrawn if superseded by a new edition or a more authoritative work on the subject.

***Language:***

English is the primary language of the collection, though there are materials in the collection to support world language instruction (particularly, Chinese, French, German, Italian, Japanese, Russian, and Spanish).

***Chronological:***

The emphasis is on the 20<sup>th</sup> century to early 21<sup>st</sup> century.

***Geographical:***

Primary focus is on the United States.

***Treatment of Subject:******Children's and Young Adult Literature:***

Literature written for children and young adult readers. [\*Children's and Young Adult Literature Award\*](#) titles are given priority. Non-fiction titles relevant to the teaching subject endorsements (e.g., natural sciences, mathematics, social sciences) are collected.

***Curriculum, lesson planning materials, textbooks & teaching aids:***

Primarily instructional materials appropriate for early-childhood, elementary, middle and secondary education encompassing the following:

*Academic subject areas:* algebra, art, biology, business education, chemistry, computers, consumer education, drama, economics, world languages, geography, geometry, grammar, health, history, language arts, literature, mathematics, multicultural education, music, Ohio history, philosophy, physical education, physics, reading, science, social science, spelling, and vocational education.

*Methods for providing instruction:* activity sheets, bulletin boards, calculators, computers, Cuisenaire rods, exercises, experiments, finger play, food preparation, games, gardens, manipulatives, maps, music, primary sources, puppets, puzzles, readers' theater, storytelling, and writing.

*Issues and techniques:* assessment, books (best books and awards), classroom environment, classroom management, cooperation/competition, critical thinking, curriculum planning, differentiated instruction, early-childhood education, English language learning, gifted children, group work, inclusion, library orientation, psychological issues (e.g., self esteem or motivation), remedial instruction, service learning, and special education.

### ***Periodicals***

Primarily magazines for a juvenile audience. Two magazines include lesson-planning resources: *Mailbox* and *Teaching Tolerance*.

### ***Pictures***

A variety of pictures mounted on tack board covering the subject areas taught through the College of Education and Human Development.

### ***Reference***

Encyclopedias, dictionaries, handbooks and manuals, as well as other reference materials.

### ***Types of Material:***

*Curriculum Guidelines, Children's and Young Adult Literature, Textbooks, Reference and Lesson Planning Resources* are monographs mainly. Some include discs.

*Teaching Aids:* manipulatives, puppets, cards, kits, games, realia, musical instruments, posters, assessments, pictures, globes, and more.

### ***Place of Publication:***

Most materials are published in the United States.