

## GRADUATE ASSISTANT POSITION POSTING

**Employing Office** Center for Regional Development

**Type of Graduate Assistant Position (RAII, RAI, TI, TA)** RAI

**Number of Vacancies for this Position** 6

**Hours per Week (per vacancy)** 20

**Term** Academic Year

**Eligible Program Applicants (Applicants will preferably be from one of the following graduate programs)**

- Business Administration
- Financial Economics
- Leadership Studies
- Organizational Development
- Public Administration
- Public Health
- Sociology
- Workforce Education and Development

**Qualifications/Preferred Skills**

- Experience in report writing, interviewing, survey research, and other data gathering techniques.
- Knowledge of and the experience with strategic planning, program evaluation, and organizational assessment
- Professional communication (both writing and speaking) skills
- Knowledge of and/or interest in local economic and community development practices in the Toledo region as well as the state of Ohio
- Knowledge of and/or interest in local public health and assessment practices in the Toledo region as well as the state of Ohio

**Position Description**

CRD is seeking highly professional, motivated, and talented graduate students to join our team for the next academic year. As a graduate assistant, you will be engaged in real-world economic development research and technical assistance projects that allow you to engage with local organizations. Main duties include conducting applied research including interviews, surveys, and focus groups, writing reports containing tables and graphs, facilitate and provide support for public meetings and site visit, and data analysis including compiling survey results.

**Application Process:**

Applicants wishing to apply for this Graduate Assistant position must: 1) be admitted or accepted for

admission as a full-time student in a graduate program at BGSU; and 2) remain in academic good standing to maintain the position.

**Required application materials**

Cover Letter and Resume

**Send application materials to**

vijayad@bgsu.ed

**Application Due Date**

Open until filled