

OHIO PROFESSIONAL ADMINISTRATOR LICENSURE  
 ADMINISTRATIVE SPECIALIST  
 SPECIALIZATION: PUPIL SERVICES ADMINISTRATION

APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

The Administrative Specialist License shall be added to a valid professional teacher license or professional pupil services license and shall be valid for working a central office or supervisory capacity.

The license shall be issued to an individual who:

- \_\_\_\_\_ has two years of experience under a professional license;
- \_\_\_\_\_ holds a master’s degree;
- \_\_\_\_\_ has been recommended by the dean or head of teacher education at an institution approved to prepare teachers;
- \_\_\_\_\_ has successfully completed an examination prescribed by the State Board of Education; and
- \_\_\_\_\_ has evidenced the requirements specified below.

Educational Administrative Core (24 Semester Hours)			<u>Sem. Hrs.</u>
_____	EDAS 6210	Introduction to Organizational Leadership and Change	3
_____	EDAS 6230	Law, Ethics and Negotiations in School Administration	3
_____	EDAS 6240	Fiscal Management and Resource Allocation	3
_____	EDAS 6250	School Culture, Instructional Program, and Professional Staff Development	3
_____	EDAS 6300	Leadership Practicum/ Internship I	3
_____	EDAS 6820	Seminar: Special Education Law, Inclusion, & Intervention Teams	3
_____	EDAS 7210	Information Management, Evaluation and Student Personnel Service	3
_____	EDAS 7220	Diversity of School Communities and Political Dynamics	3

Research Core (6 Semester Hours)			<u>Sem. Hrs.</u>
_____	EDFI 6420	Research in Education, and	3
_____	EDFI 6410	Statistics in Education, <u>or</u>	3
_____	EDFI 6450	Using K-12 Assessment Data to Improve Practice, <u>or</u>	3
_____	EDAS 6900	Directed Research in Educational Administration and Supervision, <u>or</u>	3
_____	EDFI 7500	Quantitative Research and Statistical Methods in Leadership Studies, <u>or</u>	3
_____	EDAS 6990	Thesis Research	3

Foundations Elective Core (3 Semester Hours)			<u>Sem. Hrs.</u>
_____	EDFI 6710	Human Growth and Development, <u>or</u>	3
_____	EDFI 6730	Adolescence Development within Social Context, <u>or</u>	3

Specialization in Pupil Services Administration (12 Semester Hours Minimum)			
_____	EDAS 6800	Current Issues in Pupil Personnel Administration	3
_____	EDAS 7230	Personnel Administration in Education	3
_____	EDAS 7300	Leadership Practicum/ Internship II	3
_____	EDTL 6110	The Curriculum, <u>or</u>	4
_____	EDTL 7100	Curriculum and Instructional Design	3

**NOTE:** If not pursuing a graduate degree, applicant must establish a licensure file with the Programs in Educational Administration & Leadership Studies, 550 Education Building, Bowling Green State University, Bowling Green, OH 43403-0250 (Ph. 419-372-7366) ATTN: Licensure Officer

ELIGIBLE FOR INSTITUTIONAL ENDORSEMENT \_\_\_\_\_