

GUIDELINES FOR USE OF THE UNIVERSITY LIBRARIES

University Libraries staff are committed to providing:

- A welcoming environment that is safe for both individuals and the collections.
- Space that is conducive to academic research activities, including both quiet and group study.
- Tools for users to freely access information.
- Access to the library collections and collections from other institutions.
- Courteous and respectful service.

Patrons who fail to observe these guidelines may be asked to leave the library or referred to campus security or other relevant university authorities.

All University Libraries patrons must follow applicable Federal, State, and local laws and [university policies](#). Students are required to adhere to the [Code of Student Conduct](#).

Computer workstations are primarily for the use of BGSU faculty, staff, and students. Visitors can be logged in as guests when computers are available.

Visitors who are minors must be supervised by their parent or guardian while in the library.

Bikes are not allowed inside the doors of the library. They may be attached to any of the racks located outside the library, but may not block walkways.

Skating is not allowed in the library. This includes skateboards, wheeled shoes, and inline skates.

Patrons whose behavior interferes with the use of the library by others may be asked to leave. Examples of prohibited behavior include creating offensive odors or excessive noise.

The deck of the library past the railing is off limits for all activities.

Shoes or appropriate foot coverings must be worn in the library.

At closing, all patrons are required to leave the building.

Food and beverages are allowed except where otherwise indicated.

Mutilation of materials, vandalism, and unauthorized removal of library materials are prohibited by state law (Ohio Revised Code Section 2909.05) and are violations of the Code of Student Conduct. A minimum charge of \$10 will be assessed for damaging library materials.

Use of tobacco products in any form (including vaping) is not permitted in the library.

Service animals, as [defined by the ADA](#), are welcome in the library. Assistance animals (also known as emotional support or comfort animals) are not allowed in the library per [university policy](#).

The public address system is for library use only. We will only take requests to page individuals for emergency situations.

Signs, flyers and other publications promoting events, clubs, etc., are permitted only on the designated bulletin boards on 7th and 8th floors.

Harassment or intimidation of library users or staff will not be tolerated and will be reported to campus police.

University Libraries resist censorship of information and strongly support the principle of intellectual freedom, and thus support an individual's right to view controversial and sensitive material in the library. However, viewing sexually explicit or violent images or videos at a public computer workstation can be offensive and even threatening to other library users and employees. If UL staff members receive a complaint about material that a reasonable person would consider objectionable, the library user viewing the material may be asked to stop or move to a more private location.

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