

POWERED INDUSTRIAL TRUCK OPERATOR EVALUATION

EMPLOYEE (Print) _____ (Sign) _____ DATE _____ TIME _____ am/pm

Observe the following:

1. Checked preoperational checklist and performed an inspection if one had not been performed for that work shift yet.
2. Shows familiarity with truck controls.
3. Gave proper signals when turning and slowed down at intersections.
4. Sounded horn at intersections and obeyed signs.
5. Kept a clear view of direction of travel, driving backward when required.
6. Turned corners correctly - was aware of rear end swing.
7. Yielded to pedestrians.
8. Drove under control and within proper traffic aisles.
9. Approached load properly.
10. Lifted and maneuvered load properly.
11. Traveled with load at proper height.
12. Lowered load smoothly/slowly.
13. Stops smoothly/completely.
14. Load balanced properly and forks and forks under the load all the way.
15. Carried parts/stock in approved containers.
16. Placed loads within designated area.
17. Stacked loads evenly and neatly.
18. Checked load weights.
19. Upon parking, lowered forks to floor, neutralized controls, set brakes, turned ignition off.
20. Exited using 3 points of contact while facing the unit.

Evaluator's Signature: _____

Notes: _____

