



**Classified Staff Council  
Meeting Minutes  
February 15, 2017 – 315 BTSU**

**Present:** Linda Hamman (Chair), Jennifer Johnson, Jen Moore, Faith Olson, Gail Houtz, Kathy Dean, Teresa Mayo, Amy Smith, Mark Henning, Roger Heminger, Antoinette Jacobs, Kathleen Newman, Erin Telecky, Deborah Lowery, Danielle Burkin, Terry Carver (Retiree Rep) and Beth Detwiler (ASC Rep)

**Excused:** Yolanda Flores

**Unexcused:** Karla Leady and Tamara Corpe

**Secretary Report**

Minutes were approved for January 2017 meeting.

**Treasurer Report**

F. Olson presented and explained financial report. She said we need to keep approximately \$103,000 in the foundation account to sustain the \$3,000 for CSC scholarship grants from interest incurred. The CSC operating budget has total expenditures in January 2017 of \$489.20 for professional development and OSCE travel leaving a balance of \$9,375.44 including carry-forward.

**Chair Report**

- HR Meeting – L. Hamman discussed meeting. New J session will not cause Veteran’s Day to be removed from staff holidays. A variety of main campus buildings will be offline for one week at a time due to maintenance work this summer. Staff will be moved to other locations across campus for the time period their building is closed. The Sick Leave Bank program will stop running due to state regulations per Mike DeWine’s office.
- University Council meeting – no report.
- Tri Chairs meeting –Social Mixer for constituent groups will be on February 25.
- BOT – no report.

**ASC Report** – B. Detwiler stated they are updating the AC handbook and working on their spring reception.

**Retiree Report** – No report.

**CSC Reps Discussion/Good of the Order** – Henning stated TV station will be staying on the air, are hiring staff and is changing channels will go from 27 to 22.

**Old Business**

- Updating CSC handbook – spreadsheet of proposed recommended changes was emailed to Viva in HR on 2/3/17.
- Reminder – RSVP A. Lanning by 2/17/17 for BGSU/Alabama Huntsville Feb 25<sup>th</sup> game & social mixer.

**New Business** – Let L. Hamman know if you have a suggestion for speaker at CS Awards ceremony on May 17.

**Committee Reports**

- PACHWI – D. Lowry stated the committee is working on wellness efforts.
- Classified Salary and Welfare Committee – G. Houtz handed out final version of proposed salary/benefits requests for 2017-2018. Motion by F. Olson and passed, to accept proposal from CSC and present to Sheri Stoll.
- Campus & Community committee – working on awards ceremony.
- Professional Development committee – no report.
- OSCE – no report.
- Public Safety committee – Follow up information from the December 2016 PSAC meeting, regarding which lots would be affected with the potential “lottery” for grad students – primarily lots R and N and to a smaller extent lots E & K. The lots were analyzed for utilization and about 25-30% of the unused space would go toward the lottery.
- Bylaws committee – reviewing and updating CSC handbook.
- Spirit of BG Award committee – no report.
- Service Award committee – no report.

**Announcements** - Next meeting will be March 15 at 315 BTSU, 10:00 a.m.

**Adjournment**