



**Classified Staff Council
Meeting Minutes
August 19, 2015 at 10:00 a.m.
316 Bowen-Thompson Student Union**

Present: Terry Carver (Secretary), Tom Cook, Karyn Dutridge, Yolanda Flores, Linda Hamman (Chair Elect), Linda Hammer (retiree rep), Roger Heminger, Mark Henning, Janet Garber (Chair), Karla Leady, Teresa Mayo, Jen Moore, Belynda Hummel
Excused: Deborah Carden, Tammy Corpe, Gail Houtz, Deb Lowery, Kathleen Newman, Faith Olson (Treasurer), Abby Priehs (ASC Chair Elect), Karen Schwab

Secretary Report (T. Carver)

- Motion to approve the July minutes: L. Hamman; second: M. Henning; motion carried

Treasurer Report (F. Olson – email sent in her absence)

- (Faith emailed a) copy of the CSC budget report – as of July 31, 2015 for the university side of the budget and May 30, 2015, for the foundation side of the budget (have not received June's report from the Foundation as of this date).
- The CSC operating load is \$4,736 with a projected spending of \$5,945 or a difference of \$1,209 which will be absorbed by the projected carry forward (between \$1467 and \$1554).
- The Foundation account balances have not changed since the report in May 2015.

Chair Report (J. Garber)

- New CSC member list was distributed
 - Several Reps work phone numbers need to be updated
- J. Joseph (ASC Chair) is interested in holding Tri-Chair meetings, which include Jan (CSC), Jeremy (ASC), and the Faculty Senate Chair

HR Meeting (J. Garber)

- Had a positive meeting with HR staff
- A competency based progression program is being considered for Classified Staff
 - This would include special training, classes, conferences, etc.
 - Details to be determined
 - The question was asked: what about those who have no time to take any training?
 - This will be asked of HR
- Discussed retire/rehire; length of time they must wait before working at BGSU again (or not)
- Linda Hammer to ask about retirement withholding when rehired at BGSU

Committee Reports

- The Committee Sheet was passed around again to have CSC Reps sign up for at least one committee
- HR has formed a Bonus Policy Committee: Sandy Heck, Viva McCarver, Jan Garber, and Jeremy Joseph
 - Need to review the CS Handbook to see what is written about Bonuses for Classified Staff
 - L. Hammer asked who initiates the bonus, and also to ask HR to define "above and beyond"
- The Community Committee will be given the charge to plan two Brown Bag Lunch meetings Fall and Spring Semester
 - Send suggestions of speakers and topics to J. Garber
 - Sandy Heck (HR) would like to present on more than just the medical benefits we have as employees
 - Our EAP program is a great resource for this (T. Carver)
 - OPERS would be another great topic for employees

Good of the Order

Tom Cook

- Chris Powers and Aileen Berry are co-supervising the Shuttle Busses and drivers
- Adding the Sebo Center to the shuttle day route
- Drivers were instructed to refrain from giving their name to any irate student (privacy protection)
- No drivers are to EVER be on their cell phones while driving! No exceptions!
- C. Powers proposed to hire two students to drive shuttle busses
 - What about insurance and risk management with student drivers?
- The East (Green) Route is now making stops at Meijer and the Huntington Building on the other side of I-75
 - You may catch this bus at Centrex
- Students want the “2- RIDE” van to return for campus safety during the night hours

Mark Henning

- A campus wide forum is to be held regarding WGBU-TV on Wednesday, Sept. 2, 7:00pm in 101 Olscamp
 - His department needs a show of support, so please attend!
- Distributed specialized WBGU-TV pens to those in attendance

Teresa Mayo

- Discussed OT opportunities at football games, that she is not offered the opportunity to work there

Linda Hammer

- The CSC website needs updating
 - This is in progress; Jodi Schroeder is the web editor for CSC

Meeting adjourned at 11:30am.

Next scheduled CSC meeting: Wednesday, September 16, 10am – noon, BTSU Room 316