

Present: Terry Carver, Deborah Carden, Kathy Dean, Karyn Dutridge, Yolanda Flores, Roger Heminger, Belynda Hummel, Janet Garber (Chair Elect), Linda Hamman (Secretary), Gail Houtz, Deb Lowery (Chair), Tina Martini, Teresa Mayo, Jen Moore, Faith Olson (Treasurer), Jeremy Joseph (ASC)
Excused: Lisa Bowen, Mark Henning, Norma Lybarger, Karen Schwab
Unexcused: Tammy Corpe, Adriann Staron

Meeting was called to order at 10:00 a.m.

Guest Speaker – Jon Sprague with Center for the Future of Forensic Science

- Jon shared information regarding the Center.
 - The BCI lab at BGSU serves 22 counties
 - The Center develops educational and research programs
 - The center is committed to: nurturing leaders, developing professionals and advancing the profession
 - Jon shared information regarding the specializations in forensic science and the bachelors and master's programs that are being developed in forensic science. The goal is to have the new programs ready by the fall of 2016.
 - The Center will also provide training for practicing forensic scientists, staff in law enforcement and lawyers.
 - The Center has a Web page that provides additional information.

Secretary Report (Approval of Minutes)

- J. Garber made the motion to approve the March minutes as written. The motion was approved.

Treasurer Report - F. Olson

- F. Olson reported that there was a glitch in the system and said that she will provide updated financial information as soon as it is available.

Meeting with Human Resources

- April meeting with Human Resources was cancelled.
 - Layoff and recall policy was updated and distributed to members. Motion was made to accept the Layoff and Recall policy as updated. G. Houtz motioned to approve and Kathy seconded.
- Unpaid Leave of Absence Policy was distributed. Members were asked to look over the policy and let D. Lowery know if there should be any changes/updates.

New Business

- D. Lowery discussed the May Awards Ceremony. The location has been changed to the Ballroom in BTSU.
 - Deb asked that individuals email her with suggestions for the award ceremony speaker.
- Next CSC meeting will be on Monday, April 27th from 1:00-2:30 at the Library Conference Room 5th floor.
 - Sheri Stoll will speak from 1:00-2:00 p.m. and from 2:00-2:30 p.m. Design and Construction will present summer projects.
- K. Schwab will notify individuals of CSC openings for the 2015-2016 year. Areas that have openings will receive an email requesting self-nominations.

Administrative Staff Council – Jeremy Joseph

- ASC awarded scholarships to four recipients for the 2015-16 year.
- Shea McGrew spoke at last ASC meeting. He spoke about the Capital Campaign and his role in the campaign.
 - Shea explained that when an individual gives to any ASC fund that the individual is giving toward the Capital Campaign.

- ASC is offering a professional development opportunity to individuals on campus. All are welcome to participate. The event will take place on April 21 from 2:00-3:30 p.m. in 308 BTSU and April 29 from 2:00-3:30 p.m. in BA 110.

Committees

- Salary Compensation Committee – S. Lashaway
 - Steve presented the salary compensation committee’s proposal for 2015.
 - CSC discussed the proposal.
 - Y. Flores motioned that the proposal go forward once the recommended changes are made. K. Dean seconded, motion was passed.
- Scholarship Committee – Faith
 - Faith shared information that was received from the Classified Staff Scholarship Committee.
 - Letters will be sent to all applicants informing them of the committee’s decision.
 - Scholarship recipients will be invited to attend the awards ceremony in May.

Announcement

- The Awards Ceremony will be May 20 from 11:00-1:00 p.m. in the BTSU Ballroom.

Good of the Order

• **Locations for 2015 CSC Meetings.**

Bowen Thompson Student Union	BTSU 316	April 15, 2015	10am – noon
Jerome Library 5 th floor conference room		April 27, 2015	1pm-2:30 p.m.
Awards Ceremony	BTSU Ballroom	May 20, 2015	10am – noon
Bowen Thompson Student Union	BTSU 316	June 17, 2015	10am – noon

Meeting adjourned at 12:20 p.m.

Linda Hamman
4/15/2015