



**Classified Staff Council
Meeting Minutes
November 19, 2014 at 10:00 a.m.
Alumni Center**

Present: Lisa Bowen, Deborah Carden, Terry Carver, Kathy Dean, Yolanda Flores, Janet Garber (Chair Elect), Linda Hamman (Secretary), Roger Heminger, Mark Henning, Gail Houtz, Norma Lybarger, Deb Lowery (Chair), Tina Martini, Jen Moore, Faith Olson (Treasurer), Emily Monago (ASC)

Excused: Tammy Corpe, Karyn Dutridge, Belynda Hummel, Teresa Mayo, Karen Schwab

Unexcused: Adriann Staron

Meeting was called to order at 10:00 a.m.

Secretary Report (Approval of Minutes)

- T. Carver made the motion to amend the minutes from October to read a University committee is being formed. J. Moore motioned to approve the October minutes with the friendly amendment, seconded by T. Carver. Minutes were approved.

Treasurer Report - F. Olson

- F. Olson reported that there was very little expenditure in October. She is waiting for a current Foundation report.

Speakers: Barb Henry (Director of Non-Traditional & Transfer Student Services) and Vicky Kulicke (Equity Officer, Office of Equity and Diversity)

- Barb Henry shared information regarding the Office of Non-Traditional & Transfer Student Services.
- Students can receive credit by prior learning assessment (PLA).
 - Credit by exam, credit by validation, and credit by portfolio review.
- Barb also shared information regarding the transfer population. There are 23 public community colleges in the State of Ohio.
 - BGSU has onsite academic advising at Owens, Terra, Northwest State and Lorain County Community College (LCCC). The goal of the office is to make a seamless transition from the community college to a four year college.
- Veterans are also served by the Non-traditional and Transfer Student Services Office.
 - There are approximately 550-600 veterans attending BGSU
 - BGSU ranked 42nd in the nation as best school for veterans
 - BGSU was ranked as the highest four year public school in Ohio.
- SAGE program – offers the opportunity for citizens of Ohio who are 60 years old or older to participate in some classes without paying tuition, approximately 25 individuals participate in the SAGE program.

Vicky Kulicke – Equity Officer, Office of Equity and Diversity

- Vicky shared information regarding Title IX.
 - BGSU is required to: Report, Investigate, Adjudicate, and Support
 - BGSU will begin a campaign “It’s on Us.” This campaign will put employees at the University on notice regarding the Title IX policy.
 - If someone becomes aware of a case of sexual harassment, it is the employees’ duty to report the incident. Once an employee becomes aware of an incident, there is only a 60 day window to report the incident and for the investigation to take place.

Administrative Staff Council – Emily Monago

- Forty people attended the joint administrative and classified staff brown bag luncheon on October 21. Administrative Staff Council met on November 6 at the Firelands Campus. Fran Voll gave greetings and remarks.
- This past Monday the land use committee was recognized by the Bowling Green City Mayor for their work in building a foundation to make decisions to strategically move forward improving decisions regarding what down town will look like when people come into the city.

Announcements

- J. Moore and M. Henning volunteered to be on a sub-committee for Parking Services to assist in reviewing options for parking permit fee and other future revenue options.
- The OSCE fall meeting was held on Friday, October 24, 2014. K. Newman reported out for Bowling Green State University.
- The Executive Committee met with representatives from Human Resources on Thursday, November 13.
- The next regular CSC meeting is scheduled for December 17 at 10:00 a.m., at the Carillon Dining Facility.
- At this time, revisions are still being discussed for the fee waiver policy.

Good of the Order

- **Locations for 2014-15 CSC Meetings.**

<u>Carillon Dining Facility</u>	<u>Carillon Upstairs</u>	<u>December 17, 2014</u>	<u>10am - noon</u>
<u>Bowen Thompson Student Union</u>	<u>Union 316</u>	<u>January 21, 2015</u>	<u>10am - noon</u>
<u>Student Recreation Center</u>	<u>Student Rec Center</u>	<u>February 18, 2015</u>	<u>10am - noon</u>
<u>Bowen Thompson Student Union</u>	<u>Union 316</u>	<u>March 18, 2015</u>	<u>10am - noon</u>
<u>Bowen Thompson Student Union</u>	<u>Union 316</u>	<u>April 15, 2015</u>	<u>10am - noon</u>
<u>Awards Ceremony-BTSU</u>	<u>Olscamp 101</u>	<u>May 20, 2015</u>	<u>10am - noon</u>
<u>Bowen Thompson Student Union</u>	<u>Union 316</u>	<u>June 17, 2015</u>	<u>10am - noon</u>

Meeting adjourned at 12:15 p.m.

Linda Hamman
12/17/2014