

**Classified Staff Council
Meeting Minutes
February 20, 2013 at 10:00am
Stroh Center Conference Room**

Present: Lisa Bowen, Terry Carver (Chair), Tammy Corpe, Kathy Dean, Karyn Dutridge, Yolanda Flores, Janet Garber, Kim Griner, Linda Hamman, Roger Heminger, Gail Houtz (Chair-elect), Linda Kidd, Deb Lowery, Norma Lybarger, Katherine Najacht (Secretary), Faith Olson (Treasurer), Jodi Schroeder, Tom Siebenaler (ASC)

Excused: Debbie Carden, Karen Schwab, Tina Martini

Meeting was called to order at 10:00am.

Guest Speaker: Dr. Steve Kampf, Director of Recreation and Wellness

- Dr. Kampf joined us to discuss the renovations to the Rec Center. Some highlights:
 - Our rec center was the first student-referendum-built rec center in the country in 1979.
 - Construction should begin sometime this summer and the project should be completed by fall of 2014
 - There will be minimal service interruptions during the duration of the project, but at times, electricity will have to be shut off and the pool will have to be drained. They hope to complete as much as possible while maintaining open hours for students.
 - Approximately \$750k has been allocated for new equipment, including cardio and strength training equipment
 - The jogging track will be improved, as well as a MAC court constructed and a new front entrance and central stairway
 - They hope to increase natural light and expand their outdoor space to better utilize views of the pond
 - Underutilized spaces will be repurposed, the pro shop will move to the front desk, locker rooms will be improved, and more parking will be added on the east side of the building, with a wraparound walkway to the grand front entrance
 - For more updates and photographs, see their website at:
<http://www.bgsu.edu/offices/sa/recwell/facilities/page103472.html>

Guest Speaker: Deb Busdeker, Director of Student Health Services

- Discussed the new Student Health Center project. Some highlights:
 - It's a \$5.6 million project
 - The property site continues to grow, and more houses on Wooster are being purchased to expand the site
 - The new building will be about 23,000 sq. ft. and will be two stories, with primary care services (pharmacy, lab, x-ray, and exam rooms) on the first floor and some auxiliary and specialized offices – including student insurance – on the second floor. It will also have a drive-through pharmacy.
 - At completion, it should have about 65 parking spaces, and will be included on the shuttle route
 - The official groundbreaking was just over a week ago, and the project will progress in stages, allowing for the huge task of moving a data bank that supplies the TV station and wireless connectivity, so it might not look like a typical construction site until its removal is complete.
 - There will be a construction cam, and the project should be completed by early fall
 - Students will not see any increase in fees to use the new service

Secretary Report (Approval of Minutes)

- One correction was made to the minutes.
- Motion to approve: F. Olson; 2nd: Y. Flores. January minutes approved as corrected.

Treasurer Report

- The cost analysis for the MLK Day of Service was completed and the total cost was about \$441, so we should be able to continue this in the future.
- Faculty Senate provided \$250 to assist, and Meijer gave a \$150 donation. Administrative Staff Council was poised to donate as well, but their donations were not needed this year. F. Olson recommended they put their funds into celebrating their 30th anniversary.
- On the Foundation side, the necessary changes to the scholarship fund has been made. In addition, we've seen eight applications for professional development money, so we're happy to see people using that.

Chair Report

University Council January 28, 2013

President Mazey

- Going to Fact Finding in faculty contract negotiations. President Mazey feels positive about the contract.
- We are expecting a smaller freshman class next fall.
- Need to look at more Master's programs.
- There will be a cap on tuition at 2% (from Columbus).
- We have quite a number of very small classes on this campus. (Need to review this)
- We are down Graduates.
- BGSU is operating with a \$283M campus budget.
- Won't know the state budget until February 4th.

Sheri Stoll

- BGSU has used the older formula of SSI for 15-20 years
- Want to simplify the new one in order to better understand it
- Guiding Principles come to us from the Governor's Office
- Making college affordable is the most challenging of the Principles!
- Proposed Policy Changes:
 - Currently receive 20% of SSI for degree attainment; soon to be **50%**
 - Regional and main campus formula to be combined (currently separate)
 - Going to remove the Stop Loss portion of SSI (this will hurt BGSU)
 - STEM weights are going to be applied to degree completion
 - Going to apply at-risk weights at the student level – negative impact to BGSU
- Nothing is in cement with proposed changes. More money could be put into the State's SSI budget.
- More of our baccalaureate programs are longer than 120 hours to complete (which costs more for students)
- Good recruitment age now is 25-34 to finish degrees
- BGSU receives \$6M from the State and \$190M from tuition, fees, etc.
- Capital money can only be used on capital expenses
- February 4 Governor Kasich will release the HiEd Budget
- As of February 1 Ohio will not have a Chancellor

John Ellinger

- Between now and the end of 2013, a new Portal change is coming (currently MyBGSU)
- This will be a dynamic portal (more options, easier to use)
- This will re-make the web presence
- Everyone will have a share point to use
- You will be able to develop the portal for your role (i.e.: staff, faculty, student)
 - Will only show what WE really need to see

- A “to do” list for students will walk students through housing, Bursar bills, BG1 card, and be able to check book prices!
- The “old” MyBGSU won’t close until Fall 2014
- Works the same on a PC as it does iPhones, iPads and tablets

HR Meeting February 13, 2013

See website for notes: <http://www.bgsu.edu/organizations/csc/file127716.pdf>

Old Business

Review: Town Hall Meetings – how did they go?

Provost Division held theirs on Valentines Day at two separate times and got about ten attendees each time. Suggestion was made to make this an annual event, possibly in the fall, just to allow an open forum for constituents to voice concerns, complaints, etc. ASC does this on a monthly basis with brown bag lunches.

MLK Day of Service

Thank you to: Marcia Seubert, Steve Seubert, Lisa Bowen, Emma Bowen, Linda Hamman, Kathleen Helm, Yolanda Flores, Terry Carver, Faith Olson for making sandwiches and bagging cookies for MLK volunteers! Thank you to Meijer and Faculty Senate for their financial donations!

Website Updates

Met with Beth Voorhees in Marketing to make necessary and suggested updates to the CSC website as submitted by Council members. Changes to take place this summer.

New Business

May 22 Classified Staff Awards Ceremony

- Giveaways?
 - Consensus was, not this year in light of current economic times.
- \$1 donation for Scholarship Fund?
 - Consensus was to place a collection container in the middle of the room for a donation. Announcement will be made in email invitation so people can come with cash. It will count as a Family Campaign contribution and for the CSC Scholarship Fund, so it’s a great way to donate!
- It was suggested that we have some sort of teambuilding exercise at the tables, perhaps one that could also solicit feedback. If you have any ideas, send them to T. Carver.
- What do we want to serve at lunch? (taco, pasta salad, soup and salad, etc.?)
 - T. Carver ran through some menus at the meeting and will finalize the CSC vote via an email poll after talking with Catering.

Meeting with Senator Randy Gardner, January 31

Update on Ohio’s Educational Budget:

- K-12 will be receiving \$1.3B total new revenues
- Hi Ed has a new funding formula, developed by some of the Presidents of Ohio Colleges and Universities, but supported by all
 - It has 8 major components
 - Degree completion is 50% of the funding
 - ✓ A question was raised about part-time students and how they could play an important part of the degree completion. Many at the graduate level work full-time and go to school part-time. Senator Gardner will research this component as well as transferring of community college credits.
 - Enrollment and retention are big as well

- BGSU is the least well-treated university of the four sister institutions, due to lower enrollment, and how at-risk students will be categorized – as individuals—not on an institutional basis.
 - ✓ Senator Gardner wants this to be by institution, not by individual, and is working to correct that. He has the support of President Gee from the Ohio State University
- Emphasis is on STEM programs
 - ✓ BG does not have big STEM programs (pharmacy, engineering, etc.)
 - ✓ Senator Gardner is wanting to have STEM educators included in the weight given to STEM programs (since we have a quality teaching program)
- Projections are that BGSU will lose \$5M with the new formula
- However, the Governor may introduce \$2-3M into the Hi Ed budget
- Some of these proposals for the budget have to be based on tax revenue
- Monday, February 4th, Gov. Kasich is announcing the State Budget
 - 10 days later, the formal pages are distributed detailing the budget
 - The House has until April 18 to vote on this new budget
 - Then, the Senate has until the end of May to vote on it
 - The Budget has to be approved by June 30 (unless an extension of time is filed)

Senator Gardner is interested in meeting with the Classified Staff Council in March

- T. Carver arranged a meeting for March 18 at 11:00am in 308 Bowen-Thompson Student Union
- Post meeting note: Representative Tim Brown will also be on hand to discuss and answer questions

Classified Staff representative needed for 2013 Homecoming Committee

T. Corpe volunteered and T. Carver will forward her name to Chris Bullins.

Next concern: More work and have more responsibility with fewer staff

Tabled.

Administrative Staff Council – T. Siebenaler

- ASC is still searching for a Chair-Elect.
- They're trying to promote 100% participation in Family Campaign.
- Three versions of a performance evaluation were developed after President Mazey mandated. ASC developed them with HR.
- Looking forward to the combined ASC/CSC meeting with Randy Gardner on March 18th.
- ASC's Spring Reception will be on Wednesday, April 3 at 3:30 in the Union Ballroom.
- After a mandate from President Mazey to form a Morale Implementation Team, they've come close to finalizing their list of ideas for discussion. The Team met with President Mazey and Becca Ferguson and the meeting did not go as smoothly as they had hoped.

Committee Reports

Aon Hewitt update – T. Carver and G. Houtz

- L. Fern sent out email on 2-13-13 regarding supervising students to be considered and added to affected class specs
- T. Carver and L. Fern training Evaluation Teams Thursday 2-21-13
- Planning two review teams to begin evaluating March 21 - 29 (5 Classified Staff, 2HR staff per team)

Smoking Policy Committee

K. Dean distributed a draft policy. More information coming soon.

T. Carver had asked J. Carr to request a sign be placed outside the Union by the Pub (Patrick Nelson will look into this soon)

Outstanding Classified Staff Award

Some minor wording changes were made and approved by the group.

Team Awards

- Jim Hjortsberg resigned. Roger Heminger self-nominated. K. Dean moved to accept; T. Corpe seconded. Motion passed and self-nomination accepted.
- Announcement is already out to the campus for nominations for Team Award

CIO Advisory Board

Tabled.

Leave Bank

A vote must be held to continue F. Olson's service on the Leave Bank Committee. L. Kidd motioned to approve another year; L. Hamman seconded. Motion passed.

Announcements

- Next meeting is March 20, 2013: Chart Room, McFall Center, 10am
 - Visit with President Mazey – if you have questions, please send them to Terry

Good of the Order

December CSC pics to be in the March BGSURA (retirees) Newsletter

January retirees: Carol Lynn Joseph and Mark Reef

Meeting adjourned at 12:05.

Tour of Stroh Center

K. Najacht
2/22/13