



Campus Operations

## Job Position Description

Job Title: **Custodial Worker Team Leader**

A. Main Purpose of the job: **Lead student custodial workers in assigned duties, report schedule progress and conflicts.**

B. Primary responsibilities or key duties of the job (tasks performed regularly):

1. Clean and sanitize restrooms, classrooms, hallways, stairs, offices and other public spaces.
2. Clean windows, walls, carpets and furnishings.
3. Remove and deposit waste and recycling in the appropriate containers.
4. Protect University and private property when working in University spaces.

C. Additional duties (tasks performed occasionally):

1. Scrub and refinish floors and baseboards.
2. Complete other special projects as assigned.
3. Assist with ice and snow removal.
4. Assist with preparation of job duties.

D. Basic Qualifications:

1. Able to stand, walk, bend, stoop, kneel, reach, lift, push, and carry up to 50 lbs and climb up to 5 feet.
2. Willing and able to follow directions and work independently.
3. Willing and able to work set shifts.